Declaration of Consent for the use of photos/audio recordings/videos of children for the UiS

(All text marked in yellow must be reviewed and adapted to suit the project in question.
*Text in italics is for guidance purposes only and shall always be deleted before the template is used.)*

## Purpose:

*Describe the purpose of the project in more detail and say something about its scope.*

*What are the photos/videos or audio recordings going to be used for? Where will publishing take place if they are going to be used in publications. Please remember to obtain consent for each purpose. One for the UiS’s internal website, one for social media, ref. the options selected on page 2.*

*The information provided in this Declaration of Consent shall be precise and understandable so that parents can make real choices on behalf of their children.*

*If the personal data is to be shared with others for other purposes, information to this effect shall be provided and separate consent must be obtained for the other purposes in question.*

*Explain what will happen to data about children once it is no longer necessary for the purposes for which it was obtained. (Will it be deleted, anonymised or pseudonymised?)*

## Legal basis for using photos/audio and video recordings

[*The General Data Protection Regulation, Article 6, no. 1, letter a*](https://lovdata.no/lov/2018-06-15-38/gdpr/a6)) “the data subject has consented to his/her personal data being processed for one or more specific purposes”

Types of personal data collected about children and data security**.**

* *Describe the types of data which are collected and how they will be used and stored.*
* *Describe who will have access to the data at the university (the institution responsible for data control, e.g. project group, student and supervisor, etc.)*
* *Describe which measures you are implementing in order to ensure that no unauthorised persons gain access to personal data, e.g. “I will replace your name and contact details with a code which is stored on a dedicated name list kept separate from other data”, store data on a research server, lock away/encrypted, etc.*

## Your rights

* You are entitled to withdraw your consent
* You are entitled to have access to any personal data which has been registered about your child
* You are entitled to have personal data about your child deleted
* You are entitled to have personal data about your child rectified
* You are entitled to receive a copy of any personal data collected (data portability), and
* you are entitled to submit a complaint to the Data Protection Officer at the UiS about the processing of your personal data.
* If the UiS does not take your complaint seriously, you are entitled to submit a complaint to the Norwegian Data Protection Authority about the processing of your personal data.

## If you wish to exercise your rights

If you wish to exercise your rights and if you have any questions about this Declaration of Consent, you can contact (insert their name and surname) by phone (insert their phone number) or by e-mail (insert their e-mail address). If you do not receive a reply or feel that you are not being taken seriously, you can contact the Data Protection Officer at the UiS by e-mail: personvernombud@uis.no.

Two (three) copies of this Consent have been created, one for the parents/guardians and one for the UiS.

## Who does this consent apply to

These consents apply to the following children:

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Name (please use capital letters) Date of birth

## Consents

 *(please adapt these consents to suit the project in question)*

* I agree that photos can be taken of the child Yes🞎 No 🞎
* I agree that video recordings can be made of the child Yes🞎 No 🞎
* I agree that audio recordings can be made of the child Yes🞎 No 🞎
* I agree that recordings of the child can be used for the purpose
described above Yes🞎 No 🞎
* I agree that photos/audio recordings/video recordings can be published on the following open websites:
website 1 Yes🞎 No 🞎
website 2 Yes🞎 No 🞎
website 3 Yes🞎 No 🞎
etc.
* I agree that photos/audio recordings/video recordings can be published on the following password-protected websites:
website 1 Yes🞎 No 🞎
website 2 Yes🞎 No 🞎
website 3 Yes🞎 No 🞎
etc.
* I agree that photos/audio recordings/video recordings can be published on the following social media:
social medium 1 Yes🞎 No 🞎
social medium 2 Yes🞎 No 🞎
social medium 3 Yes🞎 No 🞎
etc.
* I agree that the photos can be published in publications
relating to the university Yes🞎 No 🞎

**A Declaration of Consent designed for children should include the following for their parents/guardians (adapt)**

* The University will not release digital copies of photos of the child without the specific consent of the child’s parents/guardians.
* The University will not take photos of children who are scantily clad.
* Photos which are published online will always be posted in a format which makes it difficult for others to manipulate or use them.
* We will always ask for specific consent from parents if photos are going to be taken of children for journalistic purposes, or if students want to depict children in connection with their studies.
* We will always ask for specific consent if students want to use photos/audio recordings/video recordings for their studies.

### Parents/guardians 1

Date: First name and surname:

(Please use capital letters)

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 (Signature)

### Parents/guardians 2

Date: First name and surname:

(Please use capital letters)

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 (Signature)

Child’s signature (children over the age of 13)

Date: First name and surname:

(Please use capital letters)

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(Signature)